

## **Authorized Use of School-Owned Materials or Equipment**

School equipment may be loaned, at the discretion of the administrator, to community groups for educational, civic or charitable purposes when:

1. The group borrowing the equipment agrees to accept responsibility for repairing or replacing any equipment damaged or lost while in its possession.
2. The equipment is in good condition.
3. The groups will provide a competent operator for any machine loaned.
4. Outside use of the equipment will not interfere with the school program.

Any individual borrowing school equipment must sign an official receipt. A deposit may be required as determined by the administrator or business office.

CROSS REF: KF, Community Use of School Facilities

First Reading Date: 3-14-2017

Adoption Date: 4-11-2017

Lake George Charter School