

Park County School District Re-2/Lake George Charter School Building Use Policy

AVAILABILITY OF FACILITIES

In accordance with charter school policies, school facilities are available for community use with school functions taking first priority. The administrator is responsible for coordinating the use of the schools. Abuse of facilities will result in the assessment of extra charges and/or suspension of use. All assessments and suspensions will be determined by the administrator.

USE OF FACILITIES

1. Any organization or individual who utilizes the school facilities is responsible for making sure the facilities are left in the condition in which they were found.
2. Occasionally, use of facilities will entail extra janitorial maintenance and/or supervisory services and the cost for such services will be borne by the user.
3. Requests for use should be submitted to the administrator at least three days in advance. (See policy KF-E Rev. 2 for forms.)
4. No use of tobacco or alcohol/drugs will be permitted in the school buildings or on school property.
5. Liability for damages, losses, and/or injuries to person or property is the responsibility of the person herein identified as “Responsible Party”, and “Responsible Party” agrees to hold the Charter School harmless from any expense incurred by it as a result of such damages, loss and/or injury.
6. Prior to utilization of school facilities, the “Responsible Party” may be required to provide the Charter School “proof of financial responsibility” in an amount and in a manner sufficient to protect the charter school from loss from the activity. The requirement for the type, manner, and amount of “proof of financial responsibility” shall be discretionary with the administrator.
7. All activities must be confined to the facilities requested.
8. Any modifications to the above guidelines for the use of the facility must be approved by the administrator.

CROSS REFS: IGAG, Teaching about Drugs, Alcohol & Tobacco
JFCG, Smoking by Students
JFCH, Alcohol Use by Students
JFCI, Drug Use by Students
JFCH/JCCI –1, Alcohol & Drug Abuse by students
KF, Community Use of School Facilities

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Lake George Charter School

(Rev. 10-5-16)