

## **Professional Staff Training, Workshops, and Conferences**

Because the Charter Board desires its professional staff to stay abreast of current trends and developments in education, the annual budget of the [charter school](#) shall provide a specified amount for school visitations, conferences and conventions.

Employees authorized by the [administrator](#) to represent the school system at such educational meetings shall be allowed salary and expenses in conformance with regulations on expense reimbursement.

Absence for the purposes of attending area, state, or national meetings may be approved by the [administrator](#), within amounts budgeted for such purposes. Any leave for visitations or conferences involving exceptional expenses shall require prior Charter Board action.

In attending conferences, the additional costs of obtaining college credit shall be the expense of the employee, unless the cost of credit is part of the regular registration fee. An exception to this policy will be college courses which offer credit, have no registration fee and are made a part of the professional growth for an individual by the [administrator](#).

CROSS REF.: DKC, Expense Authorization/Reimbursement

First Reading Date: 1-8-2002

Second Reading Date: 2-5-2002

Adoption Date: 3-5-2002

Lake George Charter School