

**Not valid at this time because the Charter School
does not have any buses.**

File: EDC-R-Rev.

Authorized Use of School-Owned Materials or Equipment

The general philosophy of the Charter Board is that transportation equipment purchased by the charter school is to be used primarily for school purposes and that taxpayers shall not be expected to subsidize busing equipment or personnel not necessary for charter school purposes. Nevertheless, it is the policy of the Charter Board to make available for use, by appropriate community groups, school transportation equipment to the extent that such does not impinge upon or impair use for charter school purposes.

The administrator of the Charter Schools shall determine the hours and days when charter school transportation equipment is available for use by non-school community groups. Such determination shall insure that the times available for such non-school use shall not include or interfere with:

1. Transportation to and from school.
2. Transportation between schools.
3. Transportation for school activities and functions.
4. Transportation necessitated or anticipated for school emergencies.
5. Time required for maintenance and service.
6. Time necessarily involved to provide standby equipment for school purposes.

Furthermore, the administrator shall apply the following criteria in approving and scheduling such use:

1. No use by groups of less than 5 shall be approved.
2. Insurance coverage (provided by the charter school) shall be in effect during the time of any such use, with coverage similar to and limits not less than the insurance coverage which is in effect while the charter school transportation equipment is being used for transportation of pupils.
3. No use shall be approved which involves travel over roads or distances which are unduly wearing or damaging to the equipment or for which the equipment is inappropriate.
4. Use shall not be approved if the fuel consumption involved adversely affects the fuel availability for charter school purposes.

5. Any approval of use shall be subject to cancellation in the event of adverse road weather, or other conditions which could reasonably present danger to passengers, drivers or equipment or in the event of unexpected or emergency school needs.
6. Use shall not be approved unless some individual identifies him/herself as coordinator or leader of the group and agrees to assume the responsibility for collection and remittance to the charter school of the required reimbursement.
7. Use shall be approved only where the group requesting such use submits a written request ten days prior to the use, designating the number of riders, the dates and hours of use, the pick-up and delivery points, and other such information as the administrator deems appropriate. Each such request shall be accompanied by a deposit in the reimbursement which will be required as determined by the administrator. Upon final determination of reimbursement required, the deposit shall be supplemented by the users or a refund made by the charter school, as is appropriate.
8. Use shall not be approved if it is for partisan political activity, activity promoting or opposing sectarian views, activity which is potentially disruptive or dangerous, activity which is uniformly extended would result in use which would impinge upon school use or activities of a similar nature which are inappropriate for charter school participation.
9. As between qualified groups, special consideration shall be given to groups comprised primarily of persons 65 years or older.
10. Use shall be approved only where the equipment and service available is appropriate to the physical condition of the users.
11. Use shall be approved only where the group requesting such use is open to all persons who may reasonably and appropriately be included in the group.
12. Use shall be approved only where the group requesting such use, has a qualified driver with a current Colorado driver's license endorsed for buses. The charter school may request a CBI/FBI background check of the driver. This must be done about one month prior to the event.

First Reading Date: 3-14-2017

Adoption Date: 4-11-2017

Lake George Charter School