

Part-Time School Security Officer

Job Type: Part-Time

Salary Range: 19.50 hourly

We are seeking a dedicated and vigilant **Part-Time School Security Officer** to join our team at Lake George Charter School! As a security officer, you will play a crucial role in ensuring the safety and well-being of students, staff, and visitors within our school premises.

Responsibilities:

- **Security Patrols:** Conduct regular security rounds of the school campus, including classrooms, hallways, and outdoor areas.
- **Access Control:** Monitor entry and exit points, ensuring only authorized personnel gain access.
- **Emergency Response:** Respond promptly to any security incidents, including medical emergencies, disturbances, or safety threats.
- **Crisis Management:** Implement emergency protocols during drills or actual crises.
- **Surveillance:** Monitor security cameras and report any suspicious activity.
- **Student Interaction:** Interact with students, staff, and parents in a professional and friendly manner.
- **Report Writing:** Maintain accurate incident reports and documentation.
- **Collaboration:** Coordinate with school administrators, teachers, and local law enforcement as needed.

Qualifications:

- High school diploma or equivalent.
- Prior experience in security, law enforcement, or related field preferred.
- Strong communication skills.
- Ability to remain calm under pressure.
- Familiarity with emergency procedures.

Requirements:

- Must pass a background check.
- Valid driver's license.
- Ability to work flexible hours, including evenings and weekends.

How to Apply:

Interested candidates should submit their resume and a brief cover letter outlining their relevant experience to LGSchool@lgcsco.org